

2018-19

19.11.18

Sethanagar

ಶಿಕ್ಷಣ ಇಲಾಖೆ 19.11.18 A.N session commerce
Dept ಸುಮಾರು 20808. ಕೆಲವು ಸಭೆಯ ಕಾರ್ಯ :

1. Commerce ವಿಭಾಗದ 2525250 5 SUBJECT
ವಿಭಾಗದ 20808. 3ನೇ part ಎಲ್ಲಾ ವಿಭಾಗದ
ಎಲ್ಲಾ SUBJECTS A. Srinivas Rao & B. Chinnari
ಎಲ್ಲಾ SUBJECTS ವಿಭಾಗದ ಎಲ್ಲಾ SUBJECTS-
ಎಲ್ಲಾ ವಿಭಾಗದ ಸಭೆಯ ಕಾರ್ಯ

2. A. Srinivas Sir :- Business Environment - II
Entrepreneurship - IV
Business Law - IV
Management Accounting - VI
Financial services - VI

B. Chinnari Sir :- Accounting - II
Income Tax - IV
Marketing - VI
Auditing - VI
Marketing of financial services - VI

1. A. Srinivas Rao
19/11/18

2. B. Chinnari
19.11.18

Shoban
19/11/18
Government College,
SITHANAGAR - 502 287
E.G. DT. 19/11/18

06/12/18

Sethanagaram

The Dept. meeting was held today at Commerce Dept and the following issues were discussed and resolved.

1. Subject allotment for Semesters II, IV and VI for the academic year 18 and 19 without disturbing the subjects which were already allotted.

Mrs. P. Kusuma Kumari — B.E. — II Sem.

FSO — IV Sem.

Market — VI Sem.

Mat Fin Serv — VI Sem.

Mr. A. Srinasa Rao — B.Env — II Sem.

B.Law — IV Sem.

M. Act — VI Sem.

Tally — VI Sem.

Mrs. Chinnari — FAI — II Sem.

IT — IV Sem.

Audt — VI Sem.

Fi — VI Sem.

2. Resolved to conduct the classes accordingly from 7/12/18.

1. 6/18 6/12/18.

2. ~~A. Srinasa Rao~~
7/12/18

3. B. Chinnari

Bhabani
07/01/19

PRINCIPAL,
Sethanagaram Degree College,
SITHANAGARAM - 533 287,
E.G. DT. (A.P.)

21/02/19

Sethanagarani

The department meeting was held today to discuss about the measures to be taken to improve the pass percentage in the forthcoming examinations.

The staff proposed to conduct study hours from 4 pm to 5 pm every day to the I, II & III yr students.

The following staff made in charge for the study hours for various classes.

1. I yr B.Com - Mrs. P. Kusuma Kumari
2. II yr B.Com - Mrs. B. Chinnari
3. III yr B.Com - Mr. A. Srinivasa Rao.

1. (1/8) 2/19.

2. AS. 1/2/19

3. B. Chinnari

V. Narayana Moorthy

10/06/19

Sethanagaram.

The department meeting was held today for allotment of papers and preparation of time table for the current semester.

The following papers were allotted to the staff

B.Com I yr - I semester

1. Accounting - P. Kusuma Kumari
2. SOM - A. Srinivasa Rao
3. BE - I - S. Chinnari

B.Com II yr - II semester

1. Corporate Accounting - A. Srinivasa Rao
2. Business Statistics - S. Chinnari
3. Banking Theory & Practice - P. Kusuma Kumari

B.Com III yr - I semester

1. Business Leadership - P. Kusuma Kumari
2. Cost Accounting - A. Srinivasa Rao
3. GST - S. Chinnari
4. Commercial Geography - S. Chinnari
5. Central Banking - A. Srinivasa Rao
6. Rural & Farm Credit - P. Kusuma Kumari
7. Project work - P. Kusuma Kumari.

It is further decided to make Mrs. P. Kusuma Kumari incharge for timetable preparation.

1. P/S

2. S/S
10/06/19

3. Chinnari



21/06/19

Sethanagaram.

The department meeting was held today to discuss and prepare academic planner as per the requirement & to be submitted to CCE.

It is discussed and decided to conduct the following activities in the department in the current academic year. 2019-20.

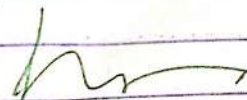
1. Weekly Seminars by students of all the years.
2. Monthly cocurricular activities
 - a. Quizzes
 - b. Debate
 - c. Essay writing.
3. Guest lecture on Goods and Services Tax.
4. Work shop on Online Courses.
5. Student's visit to Banks
6. Awareness programme on Online banking.
7. Career guidance programme for B.Com 2nd yr student.
8. Field trip to Industrial area - Rajahmundry.

1. 21/6/19

2. 21/6/19

3. B. Chenni

21.6.19




July 23rd 2019
Senthinagar

The staff met in the staff room today at 1 PM to discuss and reallocate papers due to transfer of Mr. A. Srinivasa Rao C/E and joining of new faculty Mrs. G. Teji Babu as Guest Faculty.

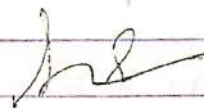
It is agreed not to disturb any of the papers handled by the remaining faculty other than the papers dealt by Mr. A. Srinivasa Rao.

Hence the following papers were allotted to Mrs. G. Teji Babu.

- | | |
|---------------------------------------|----------------|
| 1. Business Organisation & Management | B. Coms I yr |
| 2. Corporate Accounting | B. Coms II yr |
| 3. Cost Accounting | B. Coms III yr |
| 4. Central Banking | B. Coms III yr |

1. 
23/7/19

2. B. Chiari
23.7.19



3. G. Teji Babu
23/7/19

Nov 14th 2019
Sathanagaram

The staff meeting was held today in the department staffroom at 1 PM for allotment of papers and preparation of timetable for the current semester.

Resolved about the paper allotment as follows.

B. Com I year - II Semester


1. Financial Accounting II - P. Kusuma Kumari
2. Business Environment - B. Chinnari - B. Chinnari
3. Business Economics II - G. Teji Babu

B. Com II year - IV Semester

1. Accounting for service organisations - G. Teji Babu
2. Income Tax - B. Chinnari - B. Chinnari
3. Business Law - P. Kusuma Kumari
4. Entrepreneurship Development - P. Kusuma Kumari

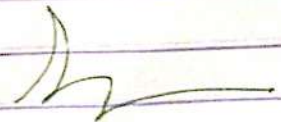
B. Com III year - VI Semester

1. Auditing - B. Chinnari - B. Chinnari
2. Management Accounting - P. Kusuma Kumari
3. Marketing - G. Teji Babu
4. Financial Services - G. Teji Babu
5. Marketing for Financial Services - B. Chinnari - B. Chinnari
6. Tally - P. Kusuma Kumari
7. Project work - P. Kusuma Kumari

1.  14/11/19

2. B. Chinnari
14.11.19

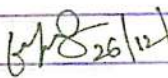
3. G. Teji Babu
14/11/19



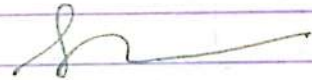
26th Dec 2019
Sethanagaram

The departmental meeting was held today in the department staffroom at 1 PM to discuss about students of III yr team visit to Andhra Bank Sethanagaram.

Resolved that Mrs. S. Chinnari would be incharge for the programme

1.  26/12/19

2. B. Chinnari
26.12.19



3. G. Jayaram
26/12/19

2020-21

12th Nov

Seethanagararam

Departmental meeting held on 12th Nov. 2020 at 2:30 PM in the staff room.

In attendance:

P. Kusuma Kumari

B. Chinnari

Discussions taken place with regard to paper allotment for the current semester of the academic year 2020-21 and plan of action for the conduction of online classes due to covid-19 pandemic.

→ It is agreed to prepare timetable for online and offline classes.

→ It is planned that classes would be conducted to IV Semester and III Semester students as per the guidelines of CCE.

→ It is agreed to share work load, which is excess till the guest faculty is engaged.

The following papers were allotted to the staff.

III Semester

1. Business Statistics - Smt. P. Kusuma Kumari
2. Banking Theory & Practice - Smt. B. Chinnari
3. Corporate Accounting - Smt. P. Kusuma Kumari

I Semester

1. Rural & Farm Credit - Smt. P. Kusuma Kumari
2. Goods & Services Tax - Smt. B. Chinnari
3. Cost Accounting - Smt. P. Kusuma Kumari
4. Central Banking - Smt. B. Chinnari
5. Business Leadership - Smt. P. Kusuma Kumari
6. Project work - Smt. P. Kusuma Kumari

1. P.K.

2. B. Chinnari

Commerce Department meeting held on 25th November at 4 PM in the staffroom.

In attendance

Smt. P. Kusuma Kumari

Smt. B. Chinnari

Sri. G. Teji Babu.

→ It is agreed to allot papers to Sri G. Teji Babu which were earlier shared by P. Kusuma Kumari and Smt B. Chinnari.

→ It is agreed to reframe the timetable as per the new allotment of papers.

→ The following papers were allotted to Sri. G. Teji Babu keeping the remaining papers as they were allotted earlier.

III Semester

1. Corporate Accountant

IV Semester

2. Cost Accountant

3. Central Bankings.

1. GTS

2. B. Chinnari

3. G. Teji Babu

11/12/2020

Department Meeting held on 3rd December 2020 at 4 PM in the Staffroom

In attendance

Smt. P. Kusuma Kumari

Smt. B. Chinnari

Sri. G. Teji Babu.

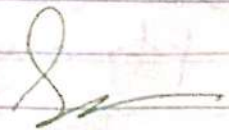
As per the instructions of Principal, it is resolved to adopt the following practices as part of quality improvement in the department.

1. The staff should be punctual to the college and to the class.
2. Quality time should be spent in the classrooms.
3. Mentor-ward system should be adopted & maintained.
4. TET should be part of the teaching methodology.
5. Pedagogical strategies should be adopted in teaching.
6. Syllabus should be covered as per the teaching plan.
7. Dress code should be followed.
8. Classes are to be substituted during absence.
9. Staff should see that the class room decoration is maintained.
10. Staff should adjust the class in case of being late with prior intimation to the HOD and Principal well in advance.
11. Staff should take care of the property which they are in charge for.

1. GHS

2. B. Chinnari

3. G. Teji Babu



3/12/2020

Department meeting held on 3rd December 2020 at 4 PM in the staffroom to discuss & approve activities.

In attendance

Smt. P. Kusuma Kumari

Smt. B. Chinnari

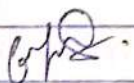
Sri. G. Teji Babu

The staff met to discuss and approve various departmental activities to be conducted in the academic year 2020-2021.

The following resolutions made.

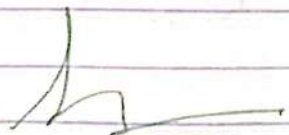
- To conduct an add on course in the area of marketing and Mrs. B. Chinnari would be incharge for the course.
- To conduct a field trip to SBI Seethanagararam in the III week of January.
- To conduct an industrial visit to Bharavasi Industries, Samalkota in the II week of April.
- To conduct a Commerce conference in the 4th week of May.
- To conduct an awareness programme on preterried courses for Intermediate CEC students at Govt. Junior college Seethanagararam. in the Ist week of February.
- To conduct a Faculty Development Programme "To write effective learning objectives using Blooms Taxonomy" in the III week of June.

- To provide internship programme for B.com III yr student under chartered Accountant. in the month of June.
- To get in to an MOU with Industries for the purpose of student's project work.
- To encourage students to register and pursue MOOCs.
- To increase ^{usage of} IET tools in teaching, learning & evaluation process.

1. 

2. B. Chinnai

3. A. J. B. — 2/12/2020



26-4-2021

Seethanagararam

26-4-2021 A. N session Commerce Dept సమన్వయం 208808. బాధ్యత వహించే బాధ్యులు:

1. Commerce బాధ్యత వహించే 4 subjects విస్తృతం 208808. 3 వ post గా ఉన్నవి వివిధ subjects K. Kusuma Kumari B. Chinnari ను వివిధ subjects కి బాధ్యత వహించే బాధ్యులు ఉన్నారు. వివిధ విషయాల బాధ్యత వహించే బాధ్యులు J. Jesi Babu ను.

1. P. Kusuma Kumari → I year I semester Accounting - I

2. B. Chinnari → Business Environment

3. J. Jesi Babu → Business Organisation

Management & Insurance promotion
II year III semester & IV

1. P. Kusuma Kumari → Business Statistics - III Sem

Income Tax - IV sem

2. B. Chinnari → ^{Ship} Finance & Banking - III Theory & Practice - III

Business Law - IV

3. J. Jesi Babu → Corporate Accounting - IV
Accounting & Service Organization. IV

VI Semester

1. P. Kusuma Kumari → Marketing
Tally

2. B. Chinnari → Auditing
Marketing of financial services

3. J. Jeji Babu → Management Accounting
Financial Services

II V IV VI Coena Subject
Semester Changed

I ^{SEM} 1. P. Kusuma Kumari → Accounting - II

I ^{SEM} 2. B. Chinnari → Business Economics

I ^{SEM} 3. J. Jeji Babu → Banking & Theory practice

IV Semester

1. P. Kusuma Kumari → Income Tax

2. B. Chinnari → Banking Theory & practice
MAKSSO B.Sc. B.Com B.A. → Entrepreneurship

3. J. Jeji Babu → Accounting for service
organisation

L

I Semester Corona subject changed

1. P. Kusuma Kumari → Accounting - I

2. B. Chinnari → Business Environment

3. J. JeTi Babu → Business Organisation
 & management
 Insurance promotion → Skill development

III Semester & IV & V

1. P. Kusuma Kumari → Business Statistics

IV Income Tax

2. B. Chinnari → ~~B. Fin~~ Banking Theory &
 practice
IV Business Law

B.com B.Sc. B.A II year Entrepreneurship

3. J. JeTi Babu → Corporate Accounting

IV Sem → Accounting for Services Organisation

V Semester

P. Kusuma Kumari Raval & Vojim Credit

Madam → Business Leadership
Project work

B. Chinnari Mam → Commercial Geography
Goods & Service Tax

COST Accounting }
Financial Services } T. Teji Lobo Sir

[Signature]

B. Chinnari

05-10-2021

The Dept meeting held on 5th October 2021 at 4 PM in the Staff Room to discuss & approve action plan.

The Staff met to discuss and approve various Department activities to be conducted in the Academic Year 2021-22 & 2021-2022

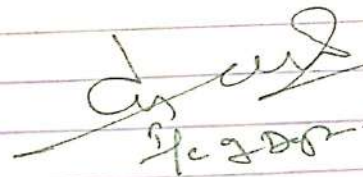
The following Resolutions made:

As per the instructions of Principal, it is resolved to adopt the following practices as part of Quality Improvement in the Dept.

1. The Staff should be punctual to the College and to the class.
 2. The following papers were allotted to the members of Dept -
 3. Syllabus should be covered as per the Teaching Plan.
 4. ∇ Semi Commem. tour. 5.10.2021 and 3rd Sem. tour 21-10-2021
- | | | | |
|-----|---------------------|---|-----------------------|
| S/R | K. HARE RAO KRISHNA | = | B. Env, A.A, RFC B.C. |
| S/R | SD. Madhava | - | FA, M.A, CA PW, CB |
| S/R | G. Gopibasu | - | BOM, B.S. CU. GST. |

Signatures

↓
G. Tejendra Prasad 5/10/21


5.10.2021
HOD

03-01-2022

The Dept meeting held on 03-01-22 at 4PM
in the Staff Room to discuss various issues.

The following resolutions made -

1. The staff members should be completely syllabus-wise.
2. All the projects should be completely covered according to C.A.R.
3. Considerable time should be spent in C.A.R.
4. (11 year, 10 years students) After completion of the syllabus, conduct study hours and self tests conducted.
- 5.

Signatures

1. Sonu 3/1/22

2. Arjun Kumar 3/1/22

Accepted
31.2022
Dept. H.C.

5
05-05-2022

The Dept Meeting held on 05-05-2022 at 4 PM in the Staff Room to discuss & approve action plan.

1. The following P-points were discussed to the members of the Department.
2. Syllabus should be covered as per the teaching plan.
3. 1st Semester Examinations will be held from 14-05-2022 to 25-05-2022. So all the Lectures should conduct Study hours during College timings.

2, 4, 6 Semester class work should follow the new time table, no deviations in this regard.

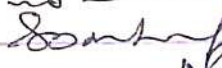
The Dept of Commerce has organizing National Workshop in the month of Sep 22

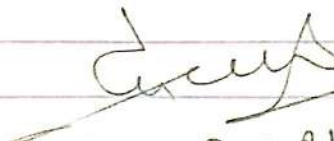
1. KITHARE RANA KRISHNA : I B Com - BE.
ii B Com - Income Tax, B.C.
iii B Com - Marketing, P.W.

2. SR. S.D. Madhava : i B Com - F.A. II
ii B Com - CMA, Auditing.
iii B Com - Auditing, Foreign Accounting

3. SR. N. Teenukshi : i B Com - Banking
ii B Com - CA, GST,
iii B Com - F.S, MFS

Signatures

1. 
2. N. Teenukshi 5/5/22


05-05-2022
Dept. H/C.

17.10.2022

The Dept meeting held on 17.10.2022 at 4 P.M. in the Staff Room to discuss various issues the following decisions are made.

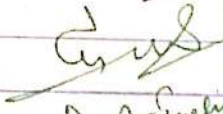
1. The following papers are allotted to the members of the Dept-
2. Ist Semester 17.10.2022, IInd Semester 28.10.2022
IIIrd Semester 16.11.2022 Conducts class work.
3. After completion of the Ist Semester Students Internship work, class work should be commence from 16.11.2022
4. 1, 3, 5 Semester class work should follow the rules Dine Talab.

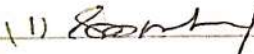
1. P.R.I. K.H. Rama Krishna - B.O.M. - Ist year
A.A. - IInd year
I.T.A. - IIIrd year
A.M.P. - IIIrd year

2. P.R.I. S.D. Danga Madhwa - F.A. - Ist Bkm &
Marketing - IInd Bkm &
S.M. - IIIrd year &
S.M.A. - IIIrd year &
Skill Dev. course - IInd Bkm &
(Retiring)

3. Enr. N. Meenakshi - B. Env. - Ist Bkm
B.S. - IInd Bkm
S.P.P. - IIIrd Bkm
Goods And Services - IIIrd Bkm
(GIS)

Signature


17.10.2022
Dept. Enr.

1) 

2) N. Meenakshi

7
01-06-2023

The Dept meeting held on 01-06-2023 at 10 AM in the Staff Rooms to discuss various issues. The following Resolutions are made.

1. The following Papers are allotted to the members of the Dept:-
2. 2, 4, 6 Semesters class work should follow the New Time Table.
3. Conversion of three Majors to single Majors from the Academic Year 2023-24.
4. $\frac{ii}{i}$ & $\frac{iv}{ii}$ Semesters Exams held on 01-08-2023
 $\frac{vi}{ii}$ Semesters to Schedule to be held on from 17-07-2023 onwards.
5.

Prof. K.H. Rama Krishna -	Income Tax -	1 year
	B.E. -	2 year
	Plant Orientation Pro. -	10 year
Prof. S.D. Dargan Malini -	B.A. $\frac{ii}{i}$ -	1 year
	Auditing -	1 year
	CMA -	1 year
	B.Law -	1 year (2 term)
Dr. N. Manojkumar -	BEP -	1 year
	CA -	1 year
	AST -	1 year
	B.Law -	1 year (3 term)

Signature

(Signature)
Dept. In-charge
01.06.2023

1. (Signature)

2. N. Manojkumar

11-07-2023

The Dept meeting held on 11.07.2023 at 4PM in the Staff Room to discuss various issues the following Resolutions are made.

1. The Staff members should be completing syllabus in time.
2. All the Processes should be completed including Attendance, and posted to C.A.R and also Attendance Books should be posted in C.A.R.
3. (In Semester 2 & 10 Semester students) After completion of the syllabus, Conduct Study hours, and daily tests should be conducted.
4. Staff members requested to conduct awareness Programme to students and Parents on Single Login System.
5. After completion of Exams for 11th Semester & 10th Semester students CSP and 2 main intertests and 6 main intertests should be implemented as per Egm- guidelines.

[Signature]
11.7.2023
Dept. In-charge

Signatures

1. Prof. D. Sanga Redina Yirhunde - Secretary

2. Prof. N. Meenakshi Yirhunde - N. Meenakshi