

Minutes of the meeting of Department of English on
19-10-2021 at 4PM at English Department.

Member Present:- V.V. Subba Rao V.V. Jelli

Agenda :- (1) To discuss the allotment of Disaster Management (Skill Development course) to the department of English to teach III semester II BA, II B Com & II B Sc students as per the instructions of the Principal.

(2) Any other item.

Resolutions (1) It is resolved to teach Disaster Management (Skill Development course) for II BA, II B Com & II B Sc students along with General English for III semester as per the instructions of the Principal.

V.V. Jelli

HOD

Department of English

PRINCIPAL
Government Degree College
SEETHANAGARAM-533 287
E.G.D., (A.P.)

Minutes of the meeting of Department of English on
18-11-2021 at 1PM at Dep English Department.

Member present:

(1) V. V. Jille (V. V. Jilla Rao)

Agenda:- (1) To conduct Bridge course (Induction Programme)
 for 7 year students as per the instructions of
 the Principal.
 (2) Any other item.

Resolutions:- (1) It is resolved to conduct Bridge course for
 7 year students from 22-11-2021 to 27-11-2021
 as per the instructions of the Principal.

V. V. Jille →
 DOD

Department of English


 PRINCIPAL
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 E.G.D.I., (A.P.)

Minutes of the meeting of Department of English on
21-12-2021 at 4 PM at English Department.

Member Present:-

(1) V. V. Subba Rao (V. V. Jills. —)

- Agenda:-
- (1) To arrange Guest lecture virtually in the first week of January, 2022.
 - (2) To conduct Student Seminars and Group Discussion for II year students as per the Annual Academic plan in the last week of December, 2021.
 - (3) To discuss the coverage of syllabus.

- Resolutions:
- (1) It is decided to arrange Guest lecture virtually due to Covid pandemic for II year students to enrich their subject in the ^{first} ~~last~~ week of ^{January} ~~December~~, 2022 as per the Annual Academic plan on 'Soft Skills'.
 - (2) It is decided to conduct student seminar and Group Discussion for second year students in the last week of December, 2021 as per the Annual Academic plan.
 - (3) It is discussed more than 70% of syllabus was covered for second year students and 40% of syllabus covered to first year students.

V. V. Jills. —
HOD

Department of English

Minutes of the meeting of Department of English on
04-01-2022 at 4PM at department of English.

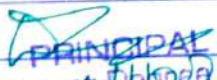
Member Present:

(1) V.V. Jothi — (V.V. Suba Rao)

Agenda:- (1) To organise student seminar and Debate competition
as per the Annual academic plan in the month
of January, 2022.

(2) Any other item.

Resolutions: (1) It is decided to organise student seminars for
I & II year students and Debate competition for
second year students as per the Annual Academic
plan 2021-2022.


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E.G.Dt. (A.P.)

V.V. Jothi —
(V.V. Suba Rao)
HOD

Department of English

Minutes of the meeting of Department of English on
18-02-2022 at 4PM at English Department.

Members present:


(1) V. V. Jalle (V. V. Reddy Rao)

Agenda: (1) To celebrate International Mother Language Day on 21st February along with Department of Telugu.

(2) To discuss the coverage of syllabus.

Resolutions: (1) It is decided to celebrate International Mother Language Day on 21-02-2022 with the cooperation of Telugu Department and conduct essay writing competition to the students on Mother Language Day.

(2) It is discussed 100% syllabus was covered to III semester students and 80% syllabus was covered to I semester students.


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E.G. District, (A.P.)

V. V. Jalle
HoD
Dept. of English

Minutes of the meeting of department of English on
08-03-2022 at 4 PM at English department.

Members present.

(1) V.V. Jiffi — (V.V. Subbarao)

Agenda: (1) To conduct Remedial classes for IBA, IBCom & IBC (Hsem) & academically poor students.

(2) To discuss the coverage of syllabus.

Resolutions: (1) It is decided to give remedial coaching for IBA, IBCom & IBC (Hsem) students who are academically poor, it depends on the internal marks they scored before. ~~from~~ It is decided to start remedial classes from 16-03-2022 to 24-03-2022.

(2) It is observed that 100% syllabus was covered to IBA, IBCom & IBC students, and decided to start revision classes.


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E.G. District (AP)

V.V. Jiffi
DOP
dept. of English.

Minutes of the meeting of the Department of English on
06-04-2022 at 4 PM at Department of English

Member Present:

(1) V.V. Jille (V.V. Subba Rao)

Agenda: (1) To conduct Remedial classes for IBA, IBCom & IB & (I Semester) academically poor students

(2) To celebrate English language day on 23rd April, 2022 by arranging a Guest lecture and meeting.


Resolutions: (1) It is decided to give remedial coaching to ^{all} I year students who are academically poor, it depends on their two mid exam marks they scored. It is also decided to ~~start~~ ^{begin} the classes from 11-04-2022 to 20-04-2022

(2) It is decided to celebrate English language day on 23-04-2022. The following events to be conducted on that day.

(a) Grammar Test to students

(b) Guest lecture - The resource person is Smt D.G. Subasmi, Retd. English Lecturer & Principal (PAC), A.D.C, S.M.

(c) awareness meeting on the importance of English language day and distribution of prizes to winners and felicitation to the chief Guest.


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Government Degree College
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E.G. District, (A.P.)

V.V. Jille
(V.V. Subba Rao)
HOD
dept. of English

Minutes of the meeting of the Department of English on
26-04-2022 at 4PM at Department of English.

Members Present:

1) V. V. Jishi. — (V. V. Suba Rao)

Agenda: 1) To start the II semester classes from 27-04-2022
to IBA, IBCOM & ISE students as per the instructions
of Atkavi Narayana University

2) To discuss the allotment of Business communication
Skill Development course) To department of English
To teach II semester (IBA, IBCOM & ISE) students as per
the instructions of the Principal:

Resolutions: 1) As per the instructions of from Atkavi Narayana
University, it is decided to start II semester classes
for IBA, IBCOM and ISE students from 27-04-2022

2) It is decided to teach Business communication
subject as Skill development course for IBA, IBCOM &
ISE students along with General English for II semester
as per the instructions of the Principal

V. V. Jishi

Head

Dept. of English


Government Degree College
BETHANAGAR-533287
E.G. District, (A.P.)

Minutes of the meeting of the Department of English on
25-05-2022 at 4 PM at Department of English

Member Present.

(1) V.V. Jalli — (V.V. Suba Rao)

Agenda :- (1) To conduct online classes in the summer vacation to BBA, B.Com and B.Sc for students for second semester.

(2) To guide students for doing community service project (CSE) to the allotted B.Com students

Resolutions :- (1) As per the instructions of Acharya Nanmaya University, it is decided to teach online classes for 1st year BA, B.Com & B.Sc students using Teachmint app as per the scheduled time table.

(2) It is decided to discuss and guide the B.Com allotted students for community service project (CSE) and observed that they have done well and ser. of work was completed.

Signature



Head, College

Government College
SEETHANAGARAM-533 287

E.G.D., (A.P.)

V.V. Jalli

(V.V. Suba Rao)

(10)

Head of English

2022-2023

Minutes of the meeting of the department of English
 on 23-06-2022 at 4PM at department of English

Members Present:

(1) V.V. Jothi — (V.V. Subbarao)

Agenda: (1) To conduct viva voce to the allotted B.Com students for community service Project

(2) To discuss the coverage of syllabus.

Resolution: (1) As per the instructions of the principal it is decided to conduct viva voce for B.Com allotted batch for community service Project (CSP) in the last week of June.

(2) It is discussed more than 40% of syllabus was covered for I year students.

PHYSICIAN
 Government Degree College
 SEETHANAGARAM-533 287
 E.G.Dr. (A.P.)

V.V. Jothi —
 (V.V. Subbarao)
 Lecturer in English

Minutes of the meeting of the department of English on
11-07-2022 at 4 PM at Department of English

Members Present:


V.V. Jella (Sr V Srida Rao)

Agenda: 1) To organize student seminar and elocution competition to I year students as per the curriculum plan.

2) Any other item

Resolutions: 1) It is decided to organize student seminars for ISA, Bcom & Bsc. Students as well as elocution competition to the first year students as the the annual academic plan.

(2) It is resolved to go for administrative campaign for the academic year 2022-2023 along with Principal and other Teaching Staff to Government Degree College, Seethanagaram.


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 E.G.DI. (A.P)

V.V. Jella
 Sr V Srida Rao
 HOD
 Dept of English

Minutes of the meeting of the Department of English on
10-08-2022 at 4PM at Department of English.

Members Present:

V.V. Jatti C.V. Subba Rao

Agenda: (1) To participate 75th Independence Day celebrations under Azadi Ka Amrit Mahotsav.

(2) To organize two guest lectures in the month of August

Resolution: (1) It is decided to participate 75th Independence Day celebrations under Azadi Ka Amrit Mahotsav, as per the instructions of CCE. It is also decided to conduct essay writing competition to our students and also participate in massive Rally and Flag hoisting programmes.

(2) It is decided to organize guest lectures in the month of August and one guest lecture is organised in collaboration with career guidance cell.

V.V. Jatti

C.V. Subba Rao

DDO

Head of Excls



MUNICIPAL
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 SEETHANAGARAM-533 007
 E.G.D. (A.P)

Minutes of the meeting of the department of English on
03-09-2022 at 4PM at department of English.

Member Present:

V.V. Jallu ————— (V.V. Subba Rao)

Agenda: (1) To conduct Remedial classes for academically poor students based on their internal ^{marks} performance

(2) coverage of syllabus

Resolutions: (1) It is decided to give remedial coaching for IBA, IBCOM & ISC students who are academically poor based on their internal marks. It is decided to start remedial classes from 12-09-2022 to 20-09-2022.

(2) It is observed that 100% syllabus was covered to IBA, IBCOM and ISC classes and decided to start Revision classes.

Principal
 Government Degree College
 SEETHANAGARAM-533 287
 E.G.D.L. (A.P.)

V.V. Jallu —————
 (V.V. Subba Rao)
 Head
 Dept. of English

Minutes of the meeting of the Department of English on 16-10-2022 at Department of English

Present:

V.V. Jaisri (V.V. Subba Rao)

Agenda: (1) To conduct Bridge course for newly joined student in BA, BCom and BSc for the academic year 2022-2023 as per the instructions of the Principal.

(2) To start III semester classes from 28-10-2022.

Resolution: (1) It is resolved to conduct Bridge course for I Year students from 17-10-2022 to 26-10-2022 as per the instructions of the Principal

(2) It is decided to start III semester classes from 28-10-2022 as per the academic calendar of AUCVU.

V.V. Jaisri

V.V. Subba Rao

MSD

Dept. of English



Municipal Government Degree College
SEETHANAGARAM-533 287
E.G.O. (A.P.)

Minutes of the meeting of the Department of English on
19-11-2022 at 3PM at department of English.

Member Present:

V.V. Pillai — (V.V. Sibia Road) Lecturer in English

Agenda: (1) To conduct student seminars and Group Discussion for I year students and II year students as per the Annual curriculum plan in the last week of November.

(2) To discuss the coverage of syllabus

Resolutions: (1) It is decided to conduct student seminars and group Discussion for I & II year students to enrich their subject in the last week of November as per the annual curriculum plan

(2) It is discussed nearly 40% of syllabus was covered for I year students and 35% of syllabus was covered to II year students.


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Government Degree College
SEETHANAGARAM-533 267
E.G.Dr. (A.P.)

V.V. Pillai
V.V. Sibia Road
Lecturer in English

Minutes of the meeting of the Department of English
on 15-12-2022 at 4 PM at Department of English

Members Present.

V.V. Jaisr (V.V. Subin Rao) Lecturer in English,

Agenda: (1) To conduct Group Discussion to the I year student
on the topic National Education Policy-2020

(2) To discuss coverage of syllabus

Resolutions: (1) It is decided to conduct Academic competition
i.e. Group Discussion on National Education
Policy-2020 to the I year students and it is
also resolved that to call our Principal
Dr. D. Chithi Babu as chief guest.

(2) It is discussed under than 60% of syllabus was
covered to I year and II year students

Government Engineering College
SERTI-ANNAMALAYAPET
S.C.O. (A.P.)

V.V. Jaisr

(V.V. Subin Rao)

Lecturer in English

Minutes of the meeting of the department of English
 on 13-02-2022 at 4PM at department of English

Members Present:

V.V.Joshi - (V.V. Ashi Road) lecturer in English

Agenda (1) To celebrate International Mother Language Day
 on 21st February along with Department of Telugu

(2) To conduct Remedial classes for academically
 poor students from I year based on their Internal
 marks Percentage.

(3) Coverage of syllabus

Resolutions (1) It is discussed to celebrate International Mother
 Language Day on 21-02-2022 along with Telugu
 Department and conduct essay writing competition
 to the students.

(2) It is decided to give Remedial coaching for
 IIB, IIBcom and IIBc students for Remedial
 English who are academically poor based on
 their internal marks. It is decided to start
 Remedial classes from 20-02-2022 to 28-02-2022.

(3) It is observed that 100% of syllabus was
 covered for I year students and 90% of syllabus
 was covered to I year students


 PRINCIPAL

Government Degree College
 SEETHANAGARAM-533 287

V.V. Joshi

V.V. Ashi Road

Seethanagar in English

Minutes of the meeting of the department of English
 on 01-03-2023 at SRM at department of English

Members Present.


V. V. Jallu — (V. V. Subba Rao) dector in English

Agenda: (A) TO conduct Remedial classes for I RA, I B com, I B IC (I semester) academically poor students

(B) coverage of syllabus.

Resolutions: (1) It is decided to give remedial coaching to I year (I semester) students who are academically poor. It depends on their two mid examinations marks they secured. It is also decided to start classes given on 06-03-2023 to 15-03-2023

(2) It is observed that 100% of syllabus was covered to I year students.


 MUNICIPAL
 Government Degree College
 SEETHANAGARAM-533 25.
 E. G. D. (A.P.)

V. V. Jallu
 V. V. Subba Rao
 dector in English

Minutes of the meeting of the Department of English on 01-06-2022
at 9.30 AM at department of English

Member Present

V.V. full (V.V. Subba Rao), lecturer in English

Agenda: (1) To start the ^{classes} II semester classes for IBA, BCom & BSc students


(2) To start the Business communication classes for IBA, BCom & BSc students in II semester

(3) To guide the final year ^{students} for doing their Long Term Internship (6 months)

Resolutions: (1) As per the instructions of the Hon'ble Ad. U. Minister, Government of Andhra Pradesh, it is decided to start II semester classes for IBA, BCom & BSc students

(2) It is also decided to start Business communication classes for I year students, as per the instructions of the Principal, in the II semester

(3) It is resolved to guide the students while doing their Long Term virtual Internship in Franklin Tech. Systems Pvt Ltd, Eluru, Andhra Pradesh.


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Government Degree College
SEETHANAGARAM-533 287
EGDL (A.P.)

V.V. full
(V.V. Subba Rao)
Lecturer in English